

**AHS 7670 Alcohol and Other Drugs Program Management**  
*Course Syllabus and Outline*

**WILMINGTON UNIVERSITY  
ADMINISTRATION OF HUMAN SERVICES  
COLLEGE OF SOCIAL & BEHAVIORAL SCIENCES**

**Faculty Member:**

**Course Title:** Alcohol and Other Drugs Program Management – 3 credits

**Course Number:** AHS 7670

**Meeting Times:**

**Class Location:**

**Phone:**

**Email:**

**REQUIRED TEXTS:**

**TITLE:** Designing, Implementing, and Managing Treatment Services for Individuals with Co-Occurring Mental Health & Substance Use Disorders – Blueprints for Action

**AUTHOR(S):** Edward L. Hendrickson

**ISBN:** 9780789011473

**REQUIRED ADDITIONAL READING RESOURCES (included in the classroom):**

Integrated Treatment for Co-Occurring Disorders: Getting Started with Evidence-Based Practices

Report to Congress on the Prevention and Treatment of Co-Occurring Substance Abuse Disorders and Mental Disorders

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- D-1.** Identify specific services to be implemented
- D-2.** Establish client/staff ratios and program capacity
- D-3.** Determine who will provide the services and where they will be held
- D-4.** Determine when the services will begin
- D-5.** Choose an organizational model
- D-6.** Identify essential relationships with other community agencies

**GOAL E:** The student will implement a new treatment service.

**Learning Outcomes:** The student will

- E-1.** Identify an appropriate treatment setting to meet the needs of an identified target population with substance use or co-occurring disorders.

**GOAL F:** The student will make it work – the day to day management of treatment services for co-occurring disorders

**Learning Outcomes:** The students will:

- F-1:** Define essential knowledge and skills of staff to work with an identified target population of individuals with substance use or co-occurring disorders.
- F-3:** Articulate an application process which includes interviewing and the hiring decision-making process for individuals applying to work in a program to treat individuals with substance use or co-occurring disorders.
- F-4:** Devise a training program for staff in a program that treats individuals with substance use or co-occurring disorders/

**GOAL G:** The student will review methods of clinical supervision of treatment services for co-occurring disorders

**Learning Outcomes:** The student will:

- G-1:** Distinguish the qualities of an effective clinical supervisor
- G-2:** Establish a supervisory structure for staff providing services in a program to treat individuals with substance use or co-occurring disorders.
- G-3:** Review common supervisory issues and supervisory supports

**GOAL H:** The student will discover what the day-to-day program management entails

**Learning Outcomes:** The student will:

- H-1:** Identify qualities of an effective manager
- H-2:** Develop necessary management tools (policies and procedures)
- H-3:** Establish the essentials of maintaining effective relationships with licensing and certifying organizations

**GOAL I:** The student will understand how programs providing co-occurring disorders treatment operate in a much larger multi-level/multi-organizational system

**Learning Outcomes:** The student will:

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- I-1:** Understand the nature of multi-level/multi-organizational systems
- I-2:** Identify relationship hierarchies

**GOAL J:** The student will learn strategies for service survival

**Learning Outcomes:** The student will:

- J-1:** Create on-going funding streams and ensure sufficient referral sources
- J-2:** Demonstrate cost and treatment effectiveness
- J-3:** Establish and maintain community support

**GOAL K:** The student will learn about the social policy and legal contexts for delivering substance abuse treatment services.

**Learning Outcomes:** The student will:

- K-1.** Identify both inpatient and outpatient models
- K-2.** Understand issues surrounding court-m